



NORTH PROVIDENCE PUBLIC SCHOOLS

1820 Mineral Spring Avenue, North Providence, RI 02904

401.233.1100 | TDD: 800.745.6575 | FAX: 401.349.5777

ADMINISTRATION

Joseph B. Goho, *Superintendent*

Louise K. Seitsinger, M.Ed., *Assistant Superintendent*

Lisa Casinelli, *Finance Director*

Cynthia VanAvery, M.Ed., *Student Services Director*

Matthew Hicks, *Human Resources Director*

David McNally, *Data Director*

SCHOOL COMMITTEE

Dr. Frank Pallotta, *Chair*

Roderick E. DaSilva, *Vice Chair*

Steven M. Andreozzi

Arthur Corsini

Thomas Norato

Gina M. Picard, M.Ed.

Charles F. Pollock, Jr.

Section 504/ADA Grievance Report Form

Name of Grievant:	
Address of Grievant:	
Person Filing Grievance:	
Email of Person Filing Grievance:	
Home Phone:	
Date of Filing:	
School:	

Nature of Grievance: <i>(Please describe in detail your concerns)</i>

Remedy Requested:

Name and Title of others involved in the grievance and the nature of their involvement:

Signatures:

Person Filing Grievance

Person Receiving Grievance

Attach additional papers, documents, or explanation as deemed necessary.

North Providence Public Schools does not discriminate on the basis of race, color, religion, ancestral origin, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, genetic information, or any other characteristic protected by law. Individuals with disabilities may contact the Superintendent's office to request reasonable accommodations to participate in a program or activity sponsored by North Providence Public Schools.



NORTH PROVIDENCE PUBLIC SCHOOLS

1820 Mineral Spring Avenue, North Providence, RI 02904

401.233.1100 | TDD: 800.745.6575 | FAX: 401.349.5777

ADMINISTRATION

Joseph B. Goho, *Superintendent*

Louise K. Seitsinger, M.Ed., *Assistant Superintendent*

Lisa Casinelli, *Finance Director*

Cynthia VanAvery, M.Ed., *Student Services Director*

Matthew Hicks, *Human Resources Director*

David McNally, *Data Director*

SCHOOL COMMITTEE

Dr. Frank Pallotta, *Chair*

Roderick E. DaSilva, *Vice Chair*

Steven M. Andreozzi

Arthur Corsini

Thomas Norato

Gina M. Picard, M.Ed.

Charles F. Pollock, Jr.

Notice of Section 504/ADA Grievance Procedures

A Section 504/ADA educational grievance shall mean a complaint by a student, an employee, or the parent of a student in the North Providence public Schools in which there is an allegation that educational discrimination on the basis of disability/handicap has occurred.

1. All grievances shall be submitted in writing and signed by the complainant.
2. The initial complaint shall be filed with the Section 504/ADA Building Coordinator/Principal. The Coordinator/Principal shall communicate his/her written decision the complainant within ten (10) School days after receiving the complaint.
3. If the decision of the Coordinator/Principal is unsatisfactory, the complainant may appeal said decision to the Superintendent of Schools/designee shall set a hearing within ten (10) school days from the date of receiving the appeal. The Superintendent/designee shall then render a decision in writing within ten (10) school days of the hearing.
4. In the event the complainant feels the decision of the Superintendent/designee is unsatisfactory, the complainant may file directly with:

Rhode Island Department of Education
Shepard Building
255 Westminster Street
Providence, RI 02903-3400
Attention: Legal Office
Telephone number: 401-222-4600

or

Office for Civil Rights Regional Offices
New England Region - (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont)
Susan Rhodes, Regional Manager
Office for Civil Rights
U.S. Department of Health and Human Services
Government Center
J.F.Kennedy Federal Building - Room 1875
Boston, MA 02203
Customer Response Center: (800) 368-1019
Fax: (202) 619-3818
TDD: (800) 537-7697
Email: ocrmail@hhs.gov

North Providence Public Schools does not discriminate on the basis of race, color, religion, ancestral origin, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, genetic information, or any other characteristic protected by law. Individuals with disabilities may contact the Superintendent's office to request reasonable accommodations to participate in a program or activity sponsored by North Providence Public Schools.